

**Minutes of Meeting of the
Master of Public Administration Alumni Association (MPAAA)
Executive Committee (EC) (1/07)
held on 23 May 2007 at 7:00 p.m.**

Present

Chan Yiu-wing	Chairperson
Ms Lee Chi-ching, Kathy	Hon. Treasurer
Ho Kam-tim, William	Hon. Secretary
Lau Man-kwong	Member
Lui Hok-leung, Michael	Member
Ms Chan Suk-yin, Irene	Member
Lor Hing-hung, Louis	Member
Ms Lee Wai-ye, Helen	Member (note-taker)

Absent with Apologies

Tam Tai-keung	Vice Chairperson
Ms Lau Chi-wai, Edwina	Vice Chairperson
Pang Chung-yin	Member

Action

The Chairman welcomed all to the meeting.

CONFIRMATION OF THE MINUTES OF LAST MEETING

2. The minutes of last meeting were confirmed.

MATTERS ARISING FROM THE MINUTES OF LAST MEETING

(I) Financial Report

3. Ms Kathy Lee reported that the account balance as at 23 May 2007 was \$46,716.1, which represented a net income of \$9,598 as compared with the last financial statement ending 31 August 2006. The

increase in income was mainly due to the membership fees collected in 2006. The meeting noted with thanks and endorsed the financial report.

(II) MPAAA Letterhead

4. Mr. Louis Lor presented the revised logo design and letterhead layout for members' consideration. To further promote MPAAA and reinforce its identity, he proposed and the meeting agreed to display the logo as well as the correspondence address on the envelope for making the design more attractive and professional. Following some exchange of views on the layout of letterhead and envelope. Mr. Louis Lor undertook to modify the artwork and produce a combination of various designs for members to choose later.

Louis

5. The Chairman expressed a vote of thanks to Ms Kathy Lee and Mr. Louis Lor for their concerted efforts and efficiency in preparing the financial report and letterhead respectively.

(Post-meeting note: Mr. Louis Lor had circulated several sets of letterhead and envelope designs on 13 July 2007 for members' further comments.)

(III) Annual General Meeting (AGM) cum Annual Dinner

6. The meeting proposed to hold the 2007 AGM at the end of 2007. Date and time would be fixed and announced nearer the time. .

(IV) Membership Recruitment

7. Mr. William Ho reported that arrangement had been made with the PPA Office for the distribution of membership recruitment form to the 2007 MPA graduates.

ANY OTHER BUSINESS

Proposed Visit Programme

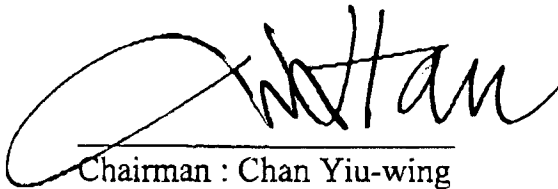
8. Mr. Louis Lor suggested to conduct a courtesy visit to the Shenzhen Party School and undertook to explore the feasibility. Mr. William Ho would assist in following up with the logistics arrangement and publicity.

Louis
William

(Post-meeting note: It was planned to organize the visit in August 2007 but due to the clash with the schedule of the parties concerned, the visit was subsequently cancelled)

DATE OF NEXT MEETING

9. The date of next meeting would be fixed in due course.
10. There being no other business, the meeting ended at 8:00 p.m.



Chairman : Chan Yiu-wing