

**Minutes of meeting of the
Master of Public Administration Alumni Association (MPAAA)
Executive Committee (EC) (1/05)
held on 30 Sept 2005 at 7:00 p.m. in the AMS Officers' Mess, AMS HQs**

Present

Chan Yiu-wing	Chairperson
Tam Tai-keung	Vice Chairperson
Ms Lee Chi-ching, Kathy	Hon. Treasurer
Ho Kam-tim, William	Hon. Secretary
Lau Man-kwong	Member
Lui Hok-leung, Michael	Member
Ms Lee Wai-yee, Helen	Member
Lor Hing-hung, Louis	Member

In attendance

Dr. Lam Wai-fung	Associate Professor, Department of PPA, HKU
Hau Kwong-chi, Sammy	Member of MPAAA
Yeung Chong-tak, Clarence	Member of MPAAA
Wong Tat-cheong, Frederick	Member of MPAAA

Absent with Apologies

Ms Lau Chi-wai, Edwina	Vice Chairperson
Pang Chung-yin	Member
Miss Chan Suk-yin, Irene	Member

Action

The Chairperson welcomed all to the first meeting of the EC.

NEW BUSINESSES

(I) The appointment of the Hon. Auditor

2. The Chairperson explained the need of the appointment of an Hon. Auditor for the Association. Mr. Tam Tai-keung proposed and Mr. Lau Man-kwong seconded to appoint Mr. Frederick Wong, who is a qualified auditor in the Audit Department, to take up the post. The meeting endorsed the appointment unanimously. The term of the Hon Auditor would tie in with the tenure of the EC.

Frederick

(II) Financial report

2. Ms Kathy Lee reported the statement of accounts of the MPAAA as at 30.9.2005. The total income received from the membership fee and MPAAA inauguration dinner was \$81,500 and the total expenditure for the dinner was \$45,502.50. Current balance at bank was \$35,997.50. The statement was endorsed by the meeting.

(III) Appointment of functional posts of the EC

3. The meeting discussed the need to appoint members of the EC to take up different functional posts to organize or follow up the future activities organized by the EC.

4. The meeting agreed to the following appointments –

<u>Functional post</u>	<u>Post holders</u>	
Training	Michael Lui and Helen Lee	EC
Exchange programme	TK Tam and Louis Lor	members
Membership	Edwina Lau and MK Lau	named on
Welfare/social activities	CY Pang and Irene Chan	the left

(IV) Future activities of the MPAAA

5. The meeting proposed to organize the following activities in the coming year -

(a) Two talks by visiting scholars - It was suggested to organize two talks on public administration to be delivered by the HKU's visiting scholars or if opportunity arose, book review to introduce the newly published books of the HKU PPA professors/lecturers. Dr. Lam had kindly agreed to assist in lining up Professor Martin Rein from MIT and Professor Guy Peters from the University of Pittsburgh who had agreed to come to HK in the first half of 2006 to give talks/lectures for the MPA programme. To boost the interest of the MPAAA members to take part in the talks, Dr. Lam also agreed to explore the feasibility of issuing a Certificate on Continuous Professional Development (CPD) to the participants of the talk.

Michael
Helen
Dr. Lam

(b) Familiarization visits – The meeting endorsed TK Tam’s suggestion to visit the courts in Macau and if time allowed, to Zhuhai as well. Besides, Mr. Tam could also arrange a visit to the Fire Services Communication Centre of the Fire Services Department. As quite a number of the EC members would be busily engaged in the MC6 exercise, the meeting agreed that the visit would be organized after December 2005. TK

(c) Tsinghua visit – It was suggested to organize a residential study tour to Tsinghua University, in particular for those MPA alumni who graduated before the MPA Tsinghua programme which started in around 1998. For cost-effectiveness, Dr. Lam suggested that the alumni’s visit could tie in with that for the MPA programme normally held in May/June. The duration of the study tour could be about one to two weeks, subject to the feedback of alumni. If there were sufficient participants (more than 20 persons), side tour to Peking University could also be explored. Before Dr. Lam approached the universities concerned, the EC would send a questionnaire to all alumni by email to tap the response and views of the alumni to the proposed programme such as the duration, format and content of the study tour. Dr. Lam said that the email addresses of the alumni of the recent 10 years were available in the PPA Department. TK
Louis

(d) MPAAA annual dinner – The meeting agreed to organize the next annual dinner tentatively in October 2006. Mr. Sammy Hau had kindly agreed to be the co-opted member of the EC to assist in the planning and organization of the annual dinner. Sammy

OTHER BUSINESSES

(I) Annual Report of the MPAAA

6. The meeting agreed to hold the AGM of the MPAAA at the annual dinner tentatively to be held in October 2006. Mr. Frederick Wong remarked that the first annual report of the MPAAA could cover a period of more than 12 months but the annual report thereafter should be issued annually.

(II) Newsletter

7. The meeting also discussed whether a newsletter of the MPAAA should be issued. After some deliberations, it was agreed not to issue newsletter on a regular basis in view of the resource constraints but as a start, the EC would update the members on an ad hoc basis by uploading the minutes of EC meeting and 'what's new' onto the website. PPA Department would kindly assist in uploading the news.

DATE OF NEXT MEETING

8. The next meeting would be held on 2 December 2005 (Friday) at 7:00 p.m. at the same venue. All

9. There being no other business, the meeting closed at 8:15 p.m.

Chairperson : Chan Yiu-wing